



**Insight School of Oregon Painted Hills School Minutes**

Topic: Online Oregon Schools Monthly School Board Meeting

Start Time: May 19, 2022

Meeting Recording: Topic: Online Oregon Schools Monthly School Board Meeting

**I. ;PRELIMINARY**

The meeting was called to order by Chet Edwards at 11:30 AM

**Board Members Present:** Chet Edwards, Harold "Skip" Adams

**Board Member(s) Absent:** Tonya Rogers

Quorum Established: Yes

**ISORPH Staff Members Present:** Melissa Hausmann, Yancey Fall, Aanya Metrakos, and Dianne Hendrix

**Visitors:** Sheila Shiebler, Sarah Olivas

**Agenda Additions/Deletions:**

No additions/deletions.
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**II. COMMUNICATIONS**

**A. Public Comments**

None presented

**ITEMS SCHEDULED FOR INFORMATION**

**a. Melissa Hausmann - Executive Director**

Updates on current enrollment and re-registration were provided.

Enrollment updates for current enrollment was shared for all three schools.

Student Enrollment: CVA 889, ISORPH 259, and ORDCA 111. At the time the report was pulled total student count was 1259 (-13). Enrollment for SY 2021-22 is now closed so our enrollment will not be growing any longer.

Re-registration data was shared for all three schools:

CVA

Registering 557

Not registering 116

Undecided 67

Unknown 120

Re-reg response 86%

New enrollment 22-23 approved 29

New enrollment 22-23 not approved 23

Grand total (new + returning) 586

ORDCA

Registering 52

Not registering 0

Undecided 11

Unknown 44

Re-reg response 59%

New enrollment 22-23 approved 3

New enrollment 22-23 not approved 6

Grand total (new + returning) 55

ISOR-PH

Registering 98

Not registering 10

Undecided 16

Unknown 132

Re-reg response 48%

New enrollment 22-23 approved 3

New enrollment 22-23 not approved 1

Grand total (new + returning) 101

TOTAL

Registering 707

Not registering 126

Undecided 94

Unknown 296

Re-reg response 76%

New enrollment 22-23 approved 35

New enrollment 22-23 not approved 30

Grand total (new + returning) 742

Graduation is virtual again this year. June 4, 3:00 pm. Melissa has emailed the link to pre-register. If pre-registered, you will receive a link to the recording if you aren't able to attend.

The next step for the Gallagher Insurance renewal is for all proposals to be received to the school by June 3, Board review and approval will occur at the June 9 board meeting.

For the first time next year all high school staff will be returning.

Today, approvals of the office staff and employee agreements for next year are up for approval.

We are looking strong for all three schools for graduates this coming June 4 2022.

Action Items:

Employment Agreements for classified non-instructional salary and hourly staff.

Employee Renewals for the addition of non-instructional staff.

Next School Board Meeting – June 9, 2022 @11:30 a.m.

### **C. Finance – Sarah Olivas**

Sarah presented the May K12 Finance report.

Overview and Key Assumptions

FY22 P & L Forecast vs. Budget

FY Restricted Funds

Balance Sheet

Cash Flow

#### Overview and Key Assumptions

Enrollment is lower by 829 students as compared to Budget (-39%).

Revenue is (\$7.1M) (-37%) lower vs, Budget

Expenses decreased by (\$7.9M (-35%), primarily due to reduction in CFA positions and alignment to ratio, as a result deficit is improved by \$808K.

Decrease of enrollment by school as compared to budget:

Total -829

ISOR-PH -516

ORCVA -143

ORDCA -171

#### FY22 Budget vs. 10 + 2 Forecast

Revenue decreased by (\$7.1M) (-37%). Expenses decreased by (\$7.8M) primarily due to reduction in CFA positions, not re-hiring Teacher positions for staff that had resigned, alignment to ratio, professional development, technology fees decreased, lower costs for students; curriculum, technology fees decreased, materials computer and testing expense. Decreased in related services expenses due to lower enrollment. As a result, the overall deficit improved by (\$808K) due to reduction in community family advisors and open positions. K12 to issue around (\$808K) to balance the budget.

#### FY Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness)

FY Grant allocation \$416,308  
Total available with carryover is \$490,189  
Total FY spending to date \$373,677  
Balance \$116,512

ESSA (Every Student Succeeds Act)

FY Grant allocation \$43,038  
Total available with carryover is \$129,270  
Total FY spending to date \$96,195  
Balance \$76,113

Any funds not used will go into a carry over for next year. New allocations will occur again next year.

Melissa shared that all funds will be spent by August on Summer School and Staffing.

Balance Sheet

This reflects current assets as completed to liabilities current as compared to last school year. Expenses are up due to pre-paid expenses which are primarily K12 as related to K12 curriculum, materials, and computers for students. When more cash comes in the negative balance will go away.

Cash Flow

\$1.2m is due from Mitchell SD in May.

Balance at 4/30/22 \$1,609,938  
Due to K12 \$2,328,841  
Proposed payment to K12 for February \$0

Chet inquired about the current enrollment forecast numbers, the budget is aspirational, but the real enrollment numbers are around 1,200.

Chet also inquired about summer school and what would that look like.

We are leaving courses open for students who need to complete current school year curriculum. We are also hosting a program for Special Education students. For the high school, we are offering courses for credit for those that are short in credit or working to graduate early. We are working to build a robust program for our students.

Next School Board meeting will be held June 9, 2022 @ 11:30AM

**Consent Agenda Items**

K12 Invoice payment, School Board Meeting Minutes\_20220421, April 2022 Disbursements and Bank Reconciliation, and May 2022 Personnel Report.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

### **III. ITEMS SCHEDULED FOR ACTION**

A. It is recommended that the ISOR-PH Board approve the 2022-2023 Non-Instructional Salary and Hourly Employment Agreements as presented in the board packet

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

B. It is recommended that the ISOR-PH Board approve the 2022-2023 Employee Renewals for May 2022

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

Meeting was adjourned at 12:00 PM