

MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

INSIGHT SCHOOL OF OREGON PAINTED HILLS CHARTER SCHOOL

603 NW 3rd, OR 97754

July 21, 2022 @ 11:30 AM

Location: <https://zoom.us/j/93696488538>

Via Teleconference:

Conference Call Number: +1 253 215 8782

Conference Code Number: 936 9648 8538#

One Tap Mobile: +12532158782,,93696488538#

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Insight School of Oregon Painted Hills (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at:

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Chet	Edwards		
Secretary	Tonya	Rogers		
Treasurer	Harold “Skip”	Adams		
Quorum Established			Yes	No

II. COMMUNICATIONS

- A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Executive Director two weeks prior to the next Regular Board Meeting.
- B. Executive Director Report- Melissa Hausmann
- a. **School Updates**
 - i. Enrollment/Reregistration
 - b. **Action Item: Job Descriptions**
 - i. Reference: II_B_b_i_Operations Manager 2022
 - ii. Reference: II_B_b_ii_Registrar & Operations Specialist 2022
 - iii. Reference: II_B_b_iii_Enrollment & Attendance_Truancy Coordinator 2022
 - iv. Reference: II_B_b_iv_Human Resources Generalist and Payroll Specialist 2022
 - v. Reference: II_B_b_v_Special Education Compliance Coordinator 2022
 - c. **Action Item: 2022-2023 Student Parent Manual Handbooks**
 - i. Reference: II_B_c_i_Insight School of Oregon Painted Hills_Student Parent Manual Handbook_2022-2023
 - ii. Reference: II_B_c_ii_Cascade Virtual Academy_Student Parent Manual Handbook_2022-2023
 - iii. Reference: II_B_c_iii_Destinations Career Academy of Oregon_Student Parent Manual Handbook__2022-2023
 - d. **Introduction of Carleen Drago, Board Candidate, Possible Action Item.**
 - i. Reference: II_B_d_i_Carleen Drago Resume 2022

Important Dates: Next School Board Meeting – **August 18 @ 11:30am.**

- C. Finance Report– Sarah Olivas
- a. Reference: II_C_ISOR-PH - Finance Presentation June 2022 (7.21.22)

III. CONSENT AGENDA

- A. K12 Invoice Payment
- B. Approval of School Board Meeting Minutes
 - a. Reference: III_B_20220623_MINUTES_FINAL
- C. Approval of Disbursements for ISOR-PH
 - a. Reference: III_C_ISOR-PH - Check Register June 2022
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
 - a. Reference: III_D_ISOR-PH - Bank Reconciliation June 2022
- E. Personnel Report, July 2022 Board Meeting
 - a. Reference: III_E_Personnel Report, July 2022 Board Meeting

Motion	It is recommended that the Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

A. Action Item: It is recommended that the ISOR-PH Board approve the updated school job descriptions as presented.

Motion	
Second	
Vote	

B. Action Item: It is recommended that the ISOR-PH Board approve the 2022-2023 Student Parent Manual Handbooks for ORDCA, ISOR-PH, and CVA.

Motion	
Second	
Vote	

C. Possible Action Item: It is recommended that the ISOR-PH Board add Carleen Drago as new board member.

Motion	
Second	
Vote	

V. ADJOURNMENT