



Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting

[School Board Minutes Archive](#)

I. PRELIMINARY

The meeting was called to order by Chet Edwards, 11:31am

Board Members Present: Chet Edwards, Harold “Skip” Adams, Carleen Drago-Starr

Board Member(s) Absent:

Quorum Established: Yes

ISORPH Staff Members Present: Melissa Hausmann, Yancey Fall, Dianne Hendrix

Visitors: Sarah Olivas, Sheila Shiebler

Agenda Additions/Deletions:

No additions/deletions.

II. COMMUNICATIONS

A. Public Comments

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Melissa Hausmann - Executive Director

Melissa Hausman shared our Enrollment SY 22-23 update as of 1/17/23. We have enrolled in CVA (939), ORDCA (96), and ISOR-PH (224) returning students for a total of 1259 students.

We have 147 active applications not yet approved SY22-23. We have 48 students applying that are in 3% capped school districts. 99 Total students have applied not capped districts. We are working to get as many of these applicants to move to fully enrolled as soon as possible.

New students enrolled since the last board meeting was shared. Newly added cohorts 47 students, total new in Dec. & early Jan.91.

We have approved for S2/Q3 K8: 34 students, 73 are still seeking approval. Approved for the

HS:61, 33 are still seeing approval.

Our withdrawal rate year over year has decreased so we are doing a better job of retaining students as well.

Chet interjected that the 1,250 total number of enrollment seems to be a steady number for the schools regarding building our budget.

Melissa agreed and shared that our goal is to build on this base.

School Board Policy JGAB G1 (Use of Restraint or Seclusion) This is to set a designated person who will take training and then train the rest of the staff on this topic. As well, to offer this information to parents at home.

Action items for this meeting:

School Board Policy JGAB G1 (Use of Restraint or Seclusion)

Next School Board Meeting – February 16, 2023 @11:30 a.m.

C. Finance – Sarah Olivas

Sarah presented the K12 Finance report
Overview and Key Assumptions
FY23 P&L Forecast vs. Budget
FY23 Restricted Funds
Balance Sheet
Cash Flow

Overview and Key Assumptions

Enrollment is down 8 students as compared to budget. Revenue \$135K lower as compared to Budget due to decreased enrollment. Expenses decreased by (\$800K) (-6%) primarily due to volume related expenses, staffing updates, reducing Graduation Alliance expenses, and aligning student charges to FY 22 per pupil rates.

FY23 P&L Forecast. 6+6

We have removed open positions and are not filling resigned positions. Decreased expenses for Graduation Alliance, align student curriculum, materials, and computers to FY22 per pupil rate and decrease volume related student expenses (curriculum, materials & computers). Volume related SPED charges.

Special Education funding is capped at 11% impacting revenue for these students. When expenses for Special Education are higher, we don't receive higher funding due to this cap.

Partial salary covered by restricted funds; decreased other volume related expenses (K12 Educational Services, oversight fee, payroll services); additional delayed hiring savings.

Volume related to K12 technology fee. Revenue was up around 15K.

Deficit improved by \$664K due to staffing updates, reducing Graduation Alliance expenses, volume related expenses, and aligning student fees to FY22.

Prior Forecast vs. Current Forecast

We have added to the budget \$40K for an additional 1 FTE SPED Teacher based on an increase in student population and \$30K for stipend for teachers.

FY23 Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness) FY Grant
allocation \$424,025
Carry Over \$9,990
FY 22 Available \$434,015
Total FY spending to date (\$190,271)
Balance \$243,744

ESSA (Every Student Succeeds Act)
FY 22 Grant allocation \$43,038
Carryover is \$14,498
FY22 Available \$57,536
Spent to date (\$37,329)
Balance \$20,207

Summer Learning Grant
FY22 Allocation \$215,000
FY22 Available \$215,000
Spent to date (\$172,482)
Balance \$42,518

Balance Sheet

We have a high cash balance at this time as has been explained in the past. This is due to overpayment from the State and will expect to send an overpayment to the State at the end of the year.

Cash Flow

Balance as of 12/31/22 is \$4,504,489, due to K12 FY23 at 11/30/22 \$1,580,324, proposed payment to K12 for August \$446,814. After the payment to the State, we expect to still have a cash balance of \$3,384,021 at the end of the year.

The expected amount due to State for overpayment at the end of the year \$513,114 will be due back to the state at the end of the year.

Consent Agenda Items

K12 Invoice payment, School Board Meeting Minutes_20221215, December 2022 Disbursements and Bank Reconciliation, and January 2023 Personnel Report.

It is recommended that the Board approve consent agenda items as presented.

Motion: Carleen Drago

Second: Chet Edwards

Vote: All approved. Chet Edwards, Carleen Drago, Harold "Skip" Adams (3-0)

III. ITEMS SCHEDULED FOR ACTION

- A. It is recommended that the ISOR-PH Board of Directors approve the Use of Restraint or Seclusion new school board policy.

Motion: Harold "Skip" Adams

Second: Carleen Drago

Vote: All approved. Chet Edwards, Carleen Drago, Harold "Skip" Adams (3-0)

Meeting was adjourned at 11:48AM