



## **Insight School of Oregon Painted Hills School Minutes**

August 19, 2021

### **[Blackboard Location of Board Meetings](#)**

#### **I. PRELIMINARY**

The meeting was called to order by Chet Edwards at 11:36 AM

**Board Members Present:** Chet Edwards, Harold “Skip” Adams

**Board Member(s) Absent:** Tonya Rogers

Quorum Established: Yes

**ISORPH Staff Members Present:** Melissa Hausmann, Yancey Fall, Carrie Quinn, Dianne Hendrix, Samantha Gonzalez, Chelsea Gill, Aanya Metrakos

**Visitors:** Sheila Shiebler, Conrad Michka

#### **Agenda Additions/Deletions:**

No additions/deletions.
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#### **II. COMMUNICATIONS**

##### **A. Public Comments**

None presented

#### **ITEMS SCHEDULED FOR INFORMATION**

##### **B. Head of School Report – Melissa Hausmann**

Melissa introduced our new Elementary Principal, Chelsea Gill, who joined us this last Monday. Samantha Gonzalez is our middle school assistant Principal. Carrie Quinn is our Middle School and High School Principal with a heavier focus on high school. Aanya Metrakos is our new Special Programs Academic Administrator.

Enrollment updates for current enrollment and re-registration was shared for all three schools. These numbers are changing daily. The numbers were pulled two days ago and at this point we have already increased enrollment to 1,155 total students overall.

Student Enrollment: CVA – 661, ORDCA –132 and ISORPH – 314. Total student count is currently 1,107.

Teachers returned to work Monday, August 9<sup>th</sup>. We are wrapping up the end of week two of our professional development. We will start with students next Monday, August 23<sup>rd</sup>.

Earlier this spring the Board had approved the Gallagher insurance plan for the school year. Insurance certificates will be sent to Mitchell SD later this week.

Action Items:

Insperty benefit renewal cost details were shared out, we had a higher cost for the upcoming year. We were looking at approximately \$48,000.00 increase. Melissa and Sonimar worked with Insperty to decrease costs. These savings were passed along to staff therefore decreasing their cost for medical insurance.

We are proposing to increase company contributions to decrease costs for our employees. School was paying for 60% in the past, we will now be contributing much more as a school. Details of the savings were shared out with the Board.

Details of the Charter renewal were shared. The goal is to get all three schools on the same schedule for charter renewal with Mitchell SD. We are required to reach out to Mitchell and let them know our intent to renew. This will happen by Sept 1. Upon approval of the proposal, it would result in all three schools expiring in 2030 at the same time.

Sheila added the details of the statutes for renewal. It has been a mutual goal to get all three schools on the same renewal schedule.

Chet agreed this is a good decision for all schools.

PERS retirement plan for employees. Now our eligible employees contribute 6% for their PERS contributions. The proposed change is to move to the school paying 3% and the employee continuing to pay 3%. This would result in a better benefit package for all perspective and current eligible staff with a goal of retaining staff. This will impact our overall budget by an increase of \$107,986. This is based on 74 employees who currently contribute to PERS.

Chet requested to hear from the other Administrators in future school board meetings to receive academic updates.

**C. Finance – Conrad Michka**

Finance report was shared out for actuals vs forecast was shared. Overview and key assumptions, FY22 Budget vs. 1+11, Each month we fine tune the forecast based on actual enrollment.

FY22 Restricted funds and Measure 98 details were shared out. Balance sheet, cash flow details were also shared out.

PERS Proposal details, we currently have 74 employees that contribute as active PERS members, annual cost to the school is \$107,986. This is 3% of the total 6% for the employee contribution portion. We are asking the board to approve the 3% contribution to the employees, employees would continue to contribute 3%.

Chet inquired about the financial stability of the school. Conrad addressed this question .

### **Consent Agenda Items**

It is requested that the School Board approve the school board minutes 7/12/21, ISORPH July disbursements, and bank reconciliation, SY 21-22 Stipend List, personnel report, job description updates for ELL Coordinator, K-8 MTSS and 504 Coordinator, HS MTSS and Testing Coordinator and High School Success Coordinator.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

### **III. ITEMS SCHEDULED FOR ACTION**

- Add Melissa Hausmann and remove Sonimar Villegas on all school accounts. Grant the authority to sign on behalf of ISOR-PH, CVA and ORDVA, to be added to ISOR-PH Wells Fargo Bank account as a check signer, and credit card holder and reviewer, approver, and supervisor access into Insperity & payroll.

It is recommended that the Board approve Add Melissa Hausmann and remove Sonimar Villegas on all school accounts. Grant the authority to sign on behalf of ISOR-PH, CVA and ORDVA, to be added to ISOR-PH Wells Fargo Bank account as a check signer, and credit card holder and reviewer, approver, and supervisor access into Insperity & payroll

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

- Insperity Employee Benefits Package Renewal

It is recommended that the Board approve the 2021-2022 Insperity Employee Benefits Package including amended employee contribution schedule.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

- Cascade Virtual Academy Charter Renewal request

- It is recommended that the Board approve presenting the Cascade Virtual Academy Charter Renewal through year 2030 to Mitchell SD.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

- Destinations Career Academy of Oregon Charter Renewal request

- It is recommended that the Board approve presenting the Cascade Virtual Academy Charter Renewal through year 2030 to Mitchell SD.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

- Insight School of Oregon Painted Hills Possible Early Charter Renewal.

It is recommended that the Board approve presenting the Insight School of Oregon Painted Hills Possible Early Charter Renewal to Mitchell SD to align terms for all three schools through year 2030.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

- PERS Contributions

It is recommended that the Board approve the proposal to contribute 3% of the 6% mandatory employee contribution into PERS to eligible employees beginning August 2021.

Motion: Harold Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold Adams (2-0)

Chet Edwards adjourned the meeting at 12:00 PM