



Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting: February 16, 2023

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I. PRELIMINARY

The meeting was called to order by Chet Edwards, 11:31am

Board Members Present: Chet Edwards , Harold "Skip" Adams, Carleen Drago-Starr

Board Member(s) Absent:

Quorum Established: Yes

ISORPH Staff Members Present: Melissa Hausmann, Yancey Fall, Dianne Hendrix

Visitors: Sarah Olivas, Sheila Shiebler

Agenda Additions/Deletions:

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|-------------------------|
| No additions/deletions. |
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II. COMMUNICATIONS

A. Public Comments

None presented

ITEMS SCHEDULED FOR INFORMATION

B. Melissa Hausmann - Executive Director

Melissa Hausman shared that we are continuing to grow and are experiencing a much lower withdrawal rate than in previous years. Enrollment SY 22-23 update as of 2/9/23. Current student enrollment: CVA (999), ORDCA (91), and ISOR-PH (118) returning students for a total of 1,315.

We have 125 active applications not yet approved SY22-23. We have 39 students applying that are in 3% capped school districts. 86 total students have applied and are not in a capped District. We are working to get as many of these applicants to move to fully enrolled as soon as possible.

Chet inquired if we are obtaining and keeping qualified teachers.

Melissa reported that we are currently fully staffed. We are being careful to offer employee agreements closer to May so we don't offer agreements and then have to make adjustments after that if enrollment is not as it needs to be to support current staffing.

Details about the Family calendars for all three schools for the 2023-2024 SY was shared.

Details of the upcoming new office lease were shared out, a three- and five-year option will be available. This will be an action item in March. Melissa recommended we keep our current space and reasons behind this; office space in Prineville isn't readily available.

Action items for this meeting:

- Approval of Family Calendars for 2023-2024
 - K-5 CVA
 - 6-12 CVA & ISORPH
 - 9-12 CVA, ISORPH, ORDCA

- Office lease expiring July 31, 2023

C. Finance – Sarah Olivas

- Sarah presented the K12 Finance report
 - Overview and Key Assumptions
 - FY23 P&L Forecast vs. Budget
 - FY23 Restricted Funds
 - Balance Sheet
 - Cash Flow

Overview and Key Assumptions

Enrollment is up 38 students as compared to budget. Revenue \$225K higher as compared to budget due to increased enrollment. Expenses decreased by (\$595K) (-4%) primarily due to volume related expenses, staffing updates, reducing Graduation Alliance expenses, and aligning student charges to FY 22 per pupil rates.

Chet inquired how we are doing financially. Sarah provided the details around how current enrollment and staffing are impacting our financial picture. We are doing well overall.

FY23 P&L Forecast. 7+5

We have removed open positions and are not filling resigned positions. Decreased expenses for Graduation Alliance, align student curriculum, materials, and computers to FY22 per pupil rate and decrease volume related student expenses (curriculum, materials & computers). Volume related SPED charges.

Partial salary covered by restricted funds; decreased other volume related expenses (K12 Educational Services, oversight fee, payroll services); additional delayed hiring savings.

Volume related to K12 technology fee. Revenue was up around 15K.

Deficit improved by \$820K due to staffing updates, reducing Graduation Alliance expenses, volume related expenses, and aligning student fees to FY22.

We have improved our deficit by 156K month over month.

FY23 Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness) FY Grant

allocation \$424,025
Carry Over \$9,990
FY 22 Available \$434,015
Total FY spending to date (\$221,645)
Balance \$212,373

ESSA (Every Student Succeeds Act)

FY 22 Grant allocation \$43,038
Carryover is \$14,498
FY22 Available \$57,536
Spent to date (\$43,583)
Balance \$13,953

Summer Learning Grant

FY22 Allocation \$215,000
FY22 Available \$215,000
Spent to date (\$172,482)
Balance \$42,518

Chet inquired if we will be able to have summer school again this year. Melissa explained that last year the grant was available in January. The state has changed their processes now for grant applications and we may not find out until Oct 2023 for the results. The state is backed up in grants allocated at this time. Summer School is still being determined.

Balance Sheet

Sarah shared out that Mitchell has reduced the payments coming to the school. This is positively impacting us being overpaid. In the end we will not have to pay back funds due to this adjustment.

We normally don't carry balances this high in schools, the goal is to have three months operating expenses in the bank.

Cash Flow

Balance as of 1/31/23 is \$4,243,421, due to K12 FY23 at 1/31/23 \$1,522,837, proposed payment to K12 for January \$453,741.

Chet inquired if the current closing of PPS online schools has impacted our enrollment. Melissa said we may see a difference in our enrollment for next school year as the school

closures won't occur until the end of this school year. New marketing efforts are happening to impact exposure of our schools. Enrollment for next school year for returning and new families will be opening soon.

Chet requested to have more information on attendance, graduations rates, student achievement to be reported on at future board meetings.

Melissa addressed this will be shared out, and we will also have some special guests presenting on the current legislative measures around online charter schools.

Consent Agenda Items

K12 Invoice payment, School Board Meeting Minutes_20230119, January 2023 Disbursements and Bank Reconciliation, and Current Personnel Report.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold "Skip" Adams

Second: Carleen Drago

Vote: All approved. Chet Edwards, Carleen Drago, Harold "Skip" Adams (3-0)

III. ITEMS SCHEDULED FOR ACTION

A. It is recommended that the ISOR-PH Board approve the proposed Family Calendars for school year 2023-2024.

Motion: Harold "Skip" Adams

Second: Carleen Drago

Vote: All approved. Chet Edwards, Carleen Drago, Harold "Skip" Adams (3-0)

Important Dates:

- Next School Board Meeting: March 16, 2023 @ 11:30am
- Save the date: Graduation, Saturday, June 10, 2023

Meeting was adjourned at 12:00 PM