



## **Insight School of Oregon Painted Hills School Minutes**

Topic: Online Oregon Schools Monthly School Board Meeting

Start Time: April 21, 2022

Meeting Recording: Topic: Online Oregon Schools Monthly School Board Meeting

### **I. PRELIMINARY**

The meeting was called to order by Chet Edwards at 11:30 AM

**Board Members Present:** Chet Edwards, Harold "Skip" Adams

**Board Member(s) Absent:** Tonya Rogers

Quorum Established: Yes

**ISORPH Staff Members Present:** Melissa Hausmann, Yancey Fall, and Dianne Hendrix

**Visitors:** Sheila Shiebler, Sarah Olivas

### **Agenda Additions/Deletions:**

No additions/deletions.
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## **II. COMMUNICATIONS**

### **A. Public Comments**

None presented

## **ITEMS SCHEDULED FOR INFORMATION**

### **a. Melissa Hausmann - Executive Director**

Updates on current enrollment and re-registration were provided.

Enrollment updates for current enrollment was shared for all three schools.

Student Enrollment: CVA 898, ISORPH 263, and ORDCA 111. At the time the report was pulled total student count was 1272. Enrollment for SY 2021-22 is now closed so our enrollment will not be growing any longer.

Re-registration for all three schools is open now.

Yancey shared for SY 22-23 Approved so far = 18 (all at CVA)  
22-23 Not yet approved so far: CVA = 29, ORDCA=5, and ISORPH = 6 for a grand total of 40 more students that should be approved in the coming weeks.

To date:

We have 39.4% of students returning for ISOR-PH (total re-rereg pop. 264 of that 81 are registering, 6 not registering, 17 undecided and 160 status unknown).

We have 78% of students returning for CVA (total re-rereg pop.883, of that 418 are registering, 58 not registering, 135 undecided and 274 status unknown). We have taken a different approach for this school due to the K-8 outreach being completed by the homeroom teachers. We will be continuing this process.

We have 49.5% of students returning for ORDCA (total re-rereg pop. 111 of that 44 are registering, 0 not registering, 11 undecided and 56 status unknown).

Registration is open for next school year 2022-2023. We have 40 newly enrolled students. These new students will now be reflected in our forecast.

We have started into state testing which gives us a great opportunity to reach out to current families regarding re-registration.

Last week employee agreements for Certified staff and Non-Certified working with students were issued last week, deadline of April 22 for signing. All but three have signed their agreements. Employment agreements for Non-Certified Office Staff expect to be board ready for the May board meeting. Due to current forecast numbers, we are now posting and offering Teaching positions for next year. This has been exciting because we have received some great prospects.

State Testing started this last week on Tuesday. This year assessments are being proctored virtually with parent permission. The default is that students will test in person. We must have a signed form for all students who opt to test virtually. Currently 72% have signed up for testing, 13% have opted out and 15% we are still attempting to contact. We have until the last day of school to get to the stragglers to hopefully reach an 80% testing rate.

Chet asked about the goal for percentage of students to test. Melissa responded that it is no longer tied to state funding rate, we were at 72% as the highest testing rate to date.

Gallagher Insurance Renewal was received, completed, and submitted by Melissa for all three schools. Next step is that Gallagher to go out and source the different Marketplaces for the best coverage for our schools. Next month more details will be shared. Please be aware that Cyber Security Insurance will be the largest increase for premiums. Most of the other areas are comparable to last year's premiums.

Melissa reported on the ODE funding. Mitchell received a letter from ODE stating they will no longer be sending further funds for this school year. This occurred because of projected funding information provided to the state. In quarter 2, ODE compares the actual enrollment

to the projected and adjust payments based on this information. Right now, it is not in our favor. ODE believes we have received all the funding we should have for this school year. The ODE system is built for brick-and-mortar schools whose enrollment is stable. Charter schools have a larger fluctuation for student enrollment.

We are hopeful to receive a reconciliation payment in May 2022 for the SY 20-21 true up. We may see reconciliation payment in May 2023 for missed funding for SY 21-22.

We are still in a great position and are not concerned.

Action Items:

Proposed SY 2022-2023 Budget, presented by Sarah Olivas

Next School Board Meeting – April 19, 2022 @11:30 a.m.

### **C. Finance – Sarah Olivas**

Sarah presented the April K12 Finance report.

- Overview and Key Assumptions
- FY22 P & L Forecast vs. Budget
- FY Restricted Funds
- Balance Sheet
- Cash Flow

#### Overview and Key Assumptions

- Enrollment is lower by 836 students as compared to Budget (-39%).
- Revenue is (\$7.16M) (-37%) lower vs, Budget
- Expenses decreased by (\$7.8M (-35%), primarily due to reduction in CFA positions and alignment to ratio, as a result deficit is improved by \$713K.

Decrease of enrollment by school as compared to budget:

- Total -836
- ISOR-PH -517
- ORCVA -148
- ORDCA -171

Budget projections will be more conservative next year.

#### FY22 Budget vs. 9 + 3 Forecast

- Revenue decreased by (\$7.16M) (-37%) due to lower enrollment of -836 students.
- Expenses decreased by (\$7.8M) primarily due to reduction in CFA positions, not re-hiring Teacher positions for staff that had resigned, alignment to ratio, lower costs for students; curriculum, materials computer and testing expense. Decreased in related services expenses due to lower enrollment. As a result, the overall deficit improved by (\$713K). K12 to issue around (\$2.77M) to balance the budget.

FY Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness)

FY Grant allocation \$416,308.  
Total available with carryover is \$490,189  
Total FY spending to date \$333,499  
Balance \$156,690

ESSA (Every Student Succeeds Act)

FY Grant allocation \$43,038  
Total available with carryover is \$172,308  
Total FY spending to date \$89,995  
Balance \$82,313

Any funds not used will go into a carry over for next year.

Balance Sheet

This reflects current assets as completed to liabilities current as compared to last school year. Expenses are up due to pre-paid expenses which are primarily K12 as related to K12 curriculum, materials, and computers for students. When more cash comes in the negative balance will go away.

Cash Flow

Balance at 3/31/22 \$1,910,362  
Due to K12 \$2,289,694

K12 will not be requesting any payments for the rest of the SY2021-2022 so the cash balance will stay high, and we can pay all bills. At the end of April, we anticipate \$1.2 million as the ending cash balance until we get the true up from the last year of \$1.2 million. We are awaiting clarification on when we will receive the payments for fiscal year 23.

Sarah presented the preliminary budget; final budget will be presented in July. The July budget will have all up to date revenue expected and expenditures for the year.

Chet Edwards has questions about the budget number creation, Sarah addressed all questions.

Next School Board meeting will be held May 19, 2022 @ 11:30AM

**Consent Agenda Items**

K12 Invoice payment, School Board Meeting Minutes\_20220317, March 2022 Disbursements and Bank Reconciliation, and April 2022 Personnel Report.

It is recommended that the Board approve consent agenda items as presented.

Motion: Harold “Skip”

Adams Second: Chet

Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

**III. ITEMS SCHEDULED FOR ACTION**

A. It is recommended that the ISOR-PH Board approve the Proposed FY23 Budget.

Motion: Harold “Skip” Adams

Second: Chet Edwards

Vote: All approved. Chet Edwards, Harold “Skip” Adams (2-0)

Meeting was adjourned at 12:13 PM