



Insight School of Oregon Painted Hills School Minutes

Topic: Online Oregon Schools Monthly School Board Meeting: November 20th, 2025

[School Board Minutes Archive](#)

I. PRELIMINARY

The meeting was called to order by Chet Edwards, 11:40 am.

Board Members Present: Chet Edwards, Carleen Drago-Starr, Chrisine Hackenbruck

Board Member(s) Absent: Harold "Skip" Adams

Quorum Established: Yes

ISORPH Staff Members Present: Laura Bratcher, Carrie Quinn, Hannah Belleque, Adam Waterbury

Visitors: Sarah Olivas (K12 Finance) Sheila Shiebler, Mike Neff, Elizabeth Kim

Agenda Additions/Deletions:

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|-------------------------|
| No additions/deletions. |
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II. COMMUNICATIONS

None at this time

A. Public Comments

None presented.

ITEMS SCHEDULED FOR INFORMATION

B. Carrie Quinn – Interim Executive Director

School Updates:

Carrie shared information on the upcoming K12 Board & District Partner Summit

- Create dedicated time for Board Chairs and Executive Directors to connect, collaborate, and strengthen governance partnerships.

- Learn about new programs and initiatives designed to better support students and families across our schools.

- Share successful practices, challenges, and strategies that can improve school operations and student outcomes.

Carrie shared that we are going to be a part of the Christmas parade in Bend OR.

- Positions the school as an active, invested member of the local community, which strengthens trust and credibility.
- Increases visibility for online and virtual learning options, especially among families who may not know these programs exist.
- Helps current families feel proud and connected when they see their school represented in the community.

Hannah Belleque, K-8 Principal Presented-

Enrollment:

- 1,155 k-8 students at CVA
- 33 students in grades 7-8 at ISORPH

Staffing:

- 3 new k-5 teachers
- 2 new 6-8 teachers

Areas of Focus:

- Reading Remediation (K-3)
- Student Accountability (6-8)
- ELA & Math Proficiency (K-8)

Recent Highlights:

- Pumpkin Patch (In-person, Statewide)
- Art Contest (Virtual)
- Fall Spirit Week (Virtual)

School Updates:

- Adam Waterbury Welcome
- Wells Fargo Credit Increase (Action Item)
- Mike Neff, School Financial Audit (Action Item)
 - Mike Neff presented that the State wants to have an audit on all three schools separately not just the one audit that we have been doing under Insight School of Oregon Painted Hills. Mike is proposing that we submit to not do the past audits that they are requesting and then also hold a meeting with ODE about what they are not getting with the single audit. He would like the boards approval to go forward with taking the reigns in proceeding with these two steps.

Questions for Carrie-
None at this time

C. Finance – Sarah Olivas presented

financials-

- Overview and Key Assumptions
- FY25 P&L Forecast vs. Budget
- FY25 Restricted Funds
- Balance Sheet
- Cash Flow

Overview and Key Assumptions

Forecast as compared to Budget:

Student count: 2069 – +71 increase as compared to the budget

Revenue: \$23.1M - Increase \$860K due to capture updates and an increase in CSI/TSI funds

Expenses: \$21.8M - Increase of \$1.33M due to volume related expenses and aligning estimates to final FY25

overall enrollment is +71 from the budget, ISORPH +26, ORCVA +18, ORDCA +27

FY25 Budget vs. Current Forecast

With the increase in enrollment, we have an increase in revenue of \$863,519. Changes in expenditures \$1,495,302.

FY25 Restricted Funds

Measure 98 Grant (High School Graduation and College and Career Readiness)

FY25 Grant allocation \$364,053

Total FY spending to date \$90,670

Remaining \$273,383

IDEA

FY 25 Grant allocation: \$104,721

Spent to date \$33,861

Remaining \$70,860

356 CSI TSI

FY 25 Grant allocation: \$77,693

Spent to date \$77,693

Remaining \$0

Balance Sheet

Current cash is around \$4.1M, accounts receivable \$3.2M, leaving current assets at \$8.0M

Current liabilities, mainly K12 invoices for curriculum and computers, currently at \$1.1M. other current liabilities \$210K for a total of \$1.3M current liabilities. Total equity \$2,342,688. Total Liabilities and Equity \$8M.

Cash Flow

Balance as of 10/31/2025 is \$4,127,781. Due to K12 at 10/31/2025 \$1,131,118. Proposed payment to K12 for August: \$1,131,118

Questions for Sarah?

None at this time

Consent Agenda Items

- A. Approval of K12 Invoice payment
- B. Approval of School Board Meeting Minutes
 - a. Reference: III_B_202501016_Minutes_Final
- C. Approval of Disbursements for ISOR-PH
 - a) Reference: III_C_ISOR-PH Check Register October 2025
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
 - a. Reference: III_D_ISOR-PH Bank Reconciliation October 2025
- E. Approval of Personnel Report
 - a. Reference: III_E_Personnel Report, November 2025 Board Meeting

It is recommended that the Board approve consent agenda items as presented.

Motion: Carleen Drago-Starr

Second Chrisine Hackenbruck

Vote: Chet Edwards, Carleen Drago-Starr, Chrisine Hackenbruck

III. ITEMS SCHEDULED FOR ACTION

- A. Action Item:** It is recommended that the ISORPH Board approve the financial audit recommendation provided by Mike Neff of Neff Law LLC.

Motion Carleen Drago-Starr

Second Chrisine Hackenbruck

Vote Chet Edwards, Carleen Drago-Starr, Chrisine Hackenbruck

- B. Action Item:** It is recommended that the board approve an increase of the Wells Fargo Credit Card limit to 20,000.

Motion Carleen Drago-Starr

Second Chrisine Hackenbruck

Vote Chet Edwards, Carleen Drago-Starr, Chrisine Hackenbruck

Important Dates:

- Next School Board Meeting: December 18th, 2025 @ 11:30am

The meeting was adjourned at 12:00 PM