

MONTHLY MEETING AGENDA

BOARD OF DIRECTORS

INSIGHT SCHOOL OF OREGON PAINTED HILLS CHARTER SCHOOL

603 NW 3rd, OR 97754

November 20, 2025 @ 11:30 AM

Location:

<https://onlineoregon-org.zoom.us/j/91507887277>

Meeting ID: 915 0788 7277

Via Teleconference:

+12532050468,,91507887277# US

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Insight School of Oregon Painted Hills (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agenda is available online at the meeting.
2. “Oral Communication” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes.
3. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at:

B. ROLL CALL

Role	First	Last	Present	Absent
Board Chair	Chet	Edwards		
Treasurer	Harold “Skip”	Adams		
Secretary	Carleen	Drago		
Member	Christine	Hackenbruck		
Quorum Established			Yes	No

II. COMMUNICATIONS

- A. Public Comments: Comments may be made to the Board at this time on non-agenda topics. Please state your name and keep your comments to no more than three minutes. If you wish to add an agenda item, please contact the Executive Director two weeks prior to the next Regular Board Meeting.
- B. Executive Director Report Carrie Quinn
 - a. School Report
 - i. School Updates
 - ii. Financial audit with Mike Neff (Action Item)
 - iii. Wells Fargo Credit Card Limit Increase (Action Item)

Important Dates:

- Next School Board Meeting: December 18, 2025 @ 11:30am

C. Finance Report Sarah Olivas

- a. Reference: II_C_a_ISOR-PH Finance Presentation November 2025

III. CONSENT AGENDA

- A. Approval of K12 Invoice Payment
- B. Approval of School Board Meeting Minutes
 - a. Reference: III_B_20251016_MINUTES_FINAL
- C. Approval of Disbursements for ISORPH
 - a. Reference: III_C_ISORPH Check Register October 2025
- D. Approval of ISOR-PH Bank Reconciliation Operating Account -WF-6513
 - a. Reference: III_D_ISORPH Bank Reconciliation October 2025
- E. Approval of Personnel Report
 - a. Reference: III_E_Personnel Report, November 2025 Board Meeting

Motion	It is recommended that the Board approve the consent agenda items as presented.
Second	
Vote	

IV. ITEMS SCHEDULED FOR ACTION

- A. **Action Item:** It is recommended that the Board approve the financial audit recommendation provided by Mike Neff of Neff Law LLC.

Motion	
Second	
Vote	

B. **Action Item:** It is recommended that the Board approve an increase of the Wells Fargo credit card limit to 20,000.

Motion	
Second	
Vote	

IV. V. ADJOURNMENT